

DRAFT

VA Chess Federation

Minutes of the Annual Meeting of the Membership

Date/Time: Saturday, August 30, 2025, Glen Allen, VA at 9 AM to 9:40 AM

Location: At the Hilton Garden Inn-Innsbrook, site of the 2025 Virginia Closed, with authorized members attending via Zoom.

AGENDA

Call to Order: Executive Secretary Mike Hoffpauir called the meeting to order at 9:01 am. President Chrisney was not present (he was unable to join due to a trip to the hospital).

Establish Quorum: In accordance with the VCF's Bylaws and the current status of the VCF membership, a Quorum for the 2025 meeting is defined as least 13 members to attend in person or online and who are of voting age (see Enclosure 2). As shown in the attached sign-up sheet at Enclosure 1, there were 24 members present, 11 onsite and 13 virtual via Zoom. Note that in Enclosure 1, Andrew Samuelson's name was listed twice and has not been double-counted in the Quorum.

Old Business:

1. ***President's Report*** (Adam Chrisney). Not available.
2. ***Treasurer's Report*** (Mike Hoffpauir, see Enclosure 2). VCF Treasurer Mike Hoffpauir provided a written report that is enclosed in these minutes. He noted that the VCF's taxes are up to date and that the organization has been using Form 990-EZ for the past 3 years, requiring a CPA to validate and transmit the tax form to the IRS (it cannot be mailed). Mike briefed the members on the status of the Wells Fargo bank accounts (Checking and Savings) and also updated members on the PayPal accounts (Main account and Scholastic account). He also covered the status of the VCF's donations program and what that money has been supporting, including chess sets to schools in VA (200 sets donated since September 1, 2024) and support to Virginians who represented The Commonwealth at the US Open and the Susan Polgar Girls Tournament.
3. ***Membership Report.*** Membership Secretary Georgina Chin noted that several members who have been away for a while have been rejoining VCF, "that's good" she said.
4. ***Tournament Reports.*** Mike Hoffpauir thanked Anand Dommalapati, Robby Jackson, and Christina Schweiss for hosting multiple tournaments that contribute to the VCF Cup in addition to the events the VCF organized (Virginia Open, Northern Virginia Open, Fredericksburg Open, etc.). Mike noted that tournament results are posted on the VCF website for members to see.

New Business:

1. ***Election for President:*** The membership elected Robert Jackson (Smithfield) as President. The nominees were Robert (20 votes) and Mike Callaham (5 votes). The president's term is for one (1) year in accordance with the VCF Bylaws.
2. ***Election of Officers/Directors:*** There are four (4) "member-at-large" positions on the board. They are elected by the membership and, according to the Bylaws, serve 2-year terms, with 2

Minutes of the 2025 Annual Meeting of the Membership, VA Chess Federation

member-at-large positions voted upon each year. However, since there was no Quorum at the 2024 Membership Meeting (Aug 31, 2024), the currently serving members elected in 2023 continued in their positions on the VCF Board. As a result, all four (4) member-at-large (MAL) positions were voted upon at this year's meeting.

- a. Five (5) candidates were nominated for the 4 MAL positions, and the votes were as follows:
 - Anand Dommalapati (23 votes)
 - Robert Getty (23 votes)
 - Nitin Patil (22 votes)
 - Mike Hoffpauir (18 votes)
 - Gabriel Cumming 6 votes)
- b. Anand, Rob Getty, Nitin, and Mike are the newly-elected members-at-large. Summarizing the results, the following table will be placed on the VCF Governance website. Then, once the 2 Director positions are decided (VP and Exec Sec), the table will be updated.

| Position: Name of Officer | From |
|--|----------------|
| VCF President: ANTD Robert Jackson | Smithfield |
| Member-at-Large: NTD/IA/IO Anand Dommalapati | Ashburn |
| Member-at-Large: NTD/IA Mike Hoffpauir | Yorktown |
| Member-at-Large: NTD/IA Robert Getty | King George |
| Member-at-Large: Nitin Patil | Virginia Beach |

- c. In September, President Jackson will hold a Zoom Meeting for the Board in September to decide who will serve as Vice President and Executive Secretary, as well as to designate who will serve in the appointed positions of Treasurer, Scholastic Coordinator, and Womens & Girls Chess Coordinator.
3. **Team Tournament.** Gabriel Cumming (Stafford) said he would like to see VCF organize an annual team tournament. The new VCF Board will take-up this idea at a future Board Meeting in 2025.
4. With no further Business to conduct, the Meeting adjourned at 9:40 AM.

Prepared by Mike Hoffpauir
VCF Executive Secretary

Enclosure 1: List of 2025 Attendees (picture of sign-in sheet provided by the Executive Secretary)

Enclosure 2: Treasurer's / Exec Secretary's Report

Minutes of the 2025 Annual Meeting of the Membership, VA Chess Federation

Enclosure 1: List of 2025 Attendees.

Office DEPOT

2025 MEMBERSHIP MEETING AUG 30 2025

| NAME | ON SITE | VIRTUAL | EMAIL |
|-------------------|---------|---------|------------------------------|
| Mike Hoffpauir | ✓ | | mhoffpauir@aol.com |
| John Parker | | ✓ | |
| Gabriel Cumming | | ✓ | |
| Anand Dommalapati | ✓ | | adommalapati@yahoo.com |
| ATLAS | | | |
| Mike Callahan | ✓ | | Waterman2016KIR@aol.com |
| Rob Getty | | ✓ | |
| Robbie Jackson | | ✓ | |
| Tina Schweiss | | ✓ | |
| David Dustin | | ✓ | |
| Melinda Brady | | ✓ | |
| Georgina Chin | | ✓ | |
| Sorrel Utsey | ✓ | | |
| Paul Swaney | | ✓ | |
| Macon Shibut | ✓ | | |
| Julie Wells | ✓ | | |
| Greg Mariano | | ✓ | |
| Jackson Twilley | | ✓ | |
| Venkata Venkatesh | ✓ | | jagaramanvenkata@yahoo.co.uk |
| Karl Heck | ✓ | | karlpanorani@gmail.com |
| Andy Samuelson | ✓ | | |
| Glen Shelton | ✓ | | |
| Jeff Forbes | | ✓ | |
| Daniel Miller | ✓ | | |
| Andrew Samuelson | ✓ | | |
| Nitin Kolluru | ✓ | | |

Listed twice

The names of the VCF members on this sheet are:

1. Mike Hoffpauir (in person)
2. John Parker (virtual)
3. Gabriel Cumming (virtual)
4. Anand Dommalapati (in person)
5. Mike Callahan (in person)
6. Robert Getty (virtual)
7. Robert Jackson (virtual)
8. Christina (Tina) Schweiss (virtual)
9. David Dustin (virtual)
10. Melinda Brady (virtual)
11. Georgina Chin (virtual)
12. Sorrel Utsey (in person)
13. Paul Swaney (virtual)
14. Macon Shibut (in person)
15. Julie Wells (in person)
16. Greg Mariano (virtual)
17. Jackson Twilley (virtual)
18. Venkata
19. Karl Heck (in person)
20. Andrew Samuelson (in person)
21. Glen Shelton (virtual)
22. Jeff Forbes (virtual)
23. Daniel Miller (in person)
24. ~~Andrew Samuelson (listed twice)~~
25. Nitin Kolluru

Note: The Executive Secretary verified the currency of all attendees' VCF memberships.

DRAFT

Enclosure 2: Treasurer's Report.

Virginia Chess Federation, Inc.

405 Hounds Chase
Yorktown, VA 23693-3356

Aug 29, 2025

To: Members and Board of the Virginia Chess Federation (VCF)

Subject: Executive Secretary and Treasurer's Report for Annual VCF Meeting

Mr. President and fellow VCF Members:

1. **Quorum.** In accordance with Article 3 (Membership), Section 5 (Quorum), the presence of 5% of the voting age members residing in VA are necessary to constitute a quorum. On the date that a Quorum was taken, 7 days before the Annual Meeting, there were 450 active VCF members who are Virginia residents. Of these 450 active members, 262 are of voting age. Five-percent (5%) of 273 is 13.10; therefore, **for our 2025 Annual Meeting our Quorum is 13 members present.**
2. **VCF Finances.** The following data is current as of Aug 29, 2025, at 10:30 PM eastern time.
 - a. **Accounts with Financial Institutions.** The VCF has 4 accounts—2 with Wells Fargo and 2 with PayPal.

| Financial Institution | Balance | Remarks |
|-----------------------|-------------|---|
| Wells Fargo | \$29,488.33 | VCF Business Checking Account |
| Wells Fargo | \$1,748.71 | VCF Business Savings Account |
| PayPal | \$7,458.69 | This is the account that receives entry fees for all VCF memberships and all VCF events except the State Scholastic Championships. I will be transferring this money to the Checking Account after the entries and withdrawals settle from the VA Closed. |
| PayPal (Scholastic) | \$3.99 | This account supports the State Scholastic Championships. A few weeks after the tournament is over and all refunds have been processed, I transfer almost all the funds into the VCF Business Checking Account. |

- b. **Federal Taxes.** The VCF is current on all tax paperwork. For the past three (3) years we have been filing the IRS Form 990-EZ, as we are no longer eligible to file form 990-N. Our next filing is due by the middle of December. I have a local CPA firm in Newport News, VA, that I work with to make the filing. The CPA's name is Ms. Maria Negron, and she is a partner in the accounting firm MOR CPA. It generally costs us about \$250 to go through the process of preparing and submitting our taxes. VCF's tax year 2024 Taxes (covering Sep 1, 2024 – Aug 31, 2025) are due by the end of January 2026.

Minutes of the 2025 Annual Meeting of the Membership, VA Chess Federation

- c. **State of Virginia Business Matters.** I filed the VCF's annual report to the Virginia State Corporation Commission (SCC) in early August. The report is always about 1 year "out of synch" with the VCF's business cycle because we elect officers and directors in our Annual Meeting (each September), but the SCC report is due by the end of August.
 - d. **Donations and Assistance to Schools/Clubs.** As of Aug 30, 2025, the VCF has received \$505 in donations since Sept 1, 2024. For the whole of calendar year 2024 the VCF received \$1,590 in donations. These donations provide a strong ability for VCF to support local schools and clubs by donating chess sets (200 since Sept 1, 2024). This weekend VCF will donate another 50 sets to the Hampton Roads Chess Association, which they distribute to the local community.
 - e. **Support to Virginians Representing the Commonwealth in Chess Activities.** In the past business year, the VCF distributed \$4,200 to support 6 Virginians this year who represented the Commonwealth in the Susan Polgar Girls Championships (1 player, \$250) and the five State Champion Invitationals held every year during the US Open (5 players, \$750 each). Next year's US Open is in Michigan and the State Champion Invitationals will include a sixth category (K3) in addition to High School, Middle School, Elementary, Girls, and Senior representatives.
3. **VCF Cup.** I am still processing the VCF Cup Results for 2024-25 and will get them posted within the week. We owe a huge thanks to organizers like Anand Dommalapati, Tina Schweiss, and Robby Jackson, whose events contribute to the prize fund. Checks will be sent by Wells Fargo to the winners, some of whom are Virginians and some of whom are from other states.

The information in this document is true to the best of my knowledge.



Michael E. Hoffpauir
Executive Secretary & Treasurer
Virginia Chess Federation